

JOBBYIST

**THE
90-DAY
JOB SEARCH
SPRINT**

Full-Service Handbook,
Policies & Execution Guide

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JOBBYIST

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1. SERVICE OVERVIEW

The 90-Day Job Search Sprint by Jobbyist is a premium, AI-enhanced career placement programme designed to help South African candidates secure meaningful employment within 90 days – whether full-time, part-time, remote, hybrid, contract, or freelance.

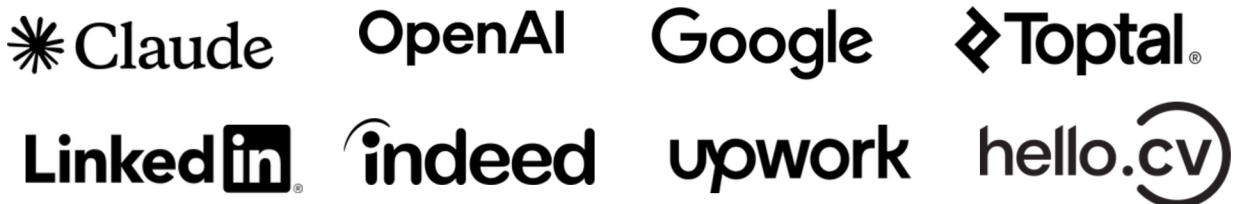
The Sprint combines 1-on-1 expert support, AI-powered tools (Claude, Gemini, OpenAI), CV optimisation, ATS-ready formatting, application tracking, interview preparation, and guided job search strategy into a single, comprehensive engagement.

We are NOT a recruitment agency. Jobbyist does not place candidates. Instead, we equip you with the tools, templates, systems, expert guidance, and AI-driven insights to run a disciplined, high-output job search independently.

Key performance guarantees:

- 4 verified interviews within 60 days
- +73% higher hire rate compared to unstructured searches
- Structured methodology with weekly checkpoints
- AI-powered application analysis and optimisation

Whether you are seeking a traditional office role, a remote position, a hybrid arrangement, or freelance contracts, the 90-Day Sprint provides a comprehensive, technology-enhanced approach to navigating today's competitive job market with expert human and AI-assisted support at every stage.



2. WHO THIS SERVICE IS FOR

The 90-Day Job Search Sprint is designed for South African jobseekers and working professionals who are actively looking for work – across all employment types – but need structured, expert-led support to secure the right role. This includes:

- Administrative and virtual assistant professionals
- HR and recruitment coordinators
- Marketing, communications and content professionals
- Legal support and compliance specialists
- Finance, bookkeeping and accounting support
- Customer service and client success professionals
- Project coordinators and operations support
- Data entry, research and back-office specialists
- Freelancers and independent contractors seeking stable work
- Professionals seeking full-time, part-time, remote, hybrid, or contract roles
- Early to mid-career professionals looking to transition or upskill

If you have transferable skills and the commitment to follow a structured 90-day process with expert guidance and AI-powered tools, this service is built for you – regardless of whether you're targeting a full-time office role, a remote position, a hybrid arrangement, part-time work, or freelance contracts.

3. WHAT IS INCLUDED

Every Sprint client receives the following as part of their 90-day engagement:

Human + AI Placement Support:

- 1-on-1 expert career guidance throughout the programme
- AI-powered strategy and application analysis (Claude, Gemini, OpenAI)
- Weekly check-in calls with your dedicated career consultant

Upskilling & Certification Pathways:

- Access to Coursera, Google Skillshop, HubSpot, LinkedIn Learning, and EdX
- Guided certification recommendations based on your target roles

Career Management Toolkit:

- Role Radar (job matching tool for full-time, part-time, remote, hybrid, and contract roles)
- Resume Assistant and Cover Letter Generator
- Application tracking spreadsheet and daily task checklists
- Email and messaging templates for recruiter outreach

Application Quality & Execution:

- Professional CV optimisation (ATS-ready formatting)
- LinkedIn profile refresh and optimisation
- Targeted recruiter and platform outreach strategy

Performance Guarantee:

- 4 verified interviews within 60 days
- +73% higher hire rate vs. unstructured searches

All materials are delivered digitally. Clients retain access to templates and tools beyond the 90-day window.

Note: A 30-day money-back guarantee applies to all Sprint tiers, subject to the conditions outlined in Section 9.

4. THE 90-DAY METHODOLOGY

The Sprint is divided into six phases, each with a clear execution focus:

Phase	Days	Execution Focus
Foundation	1-7	Profile audit, goal setting, toolkit setup, upskilling plan, career strategy session
Market Targeting	8-21	Define target roles, salary benchmarks, daily application targets, recruiter list
Application Sprint	22-60	Daily applications, expert CV review, recruiter outreach, AI-powered analysis
Visibility Boost	45-75	LinkedIn optimisation, personal branding, content strategy, network expansion
Interview Readiness	60-85	Mock interviews, coaching sessions, confidence building, offer preparation
Review & Placement	85-90	Pipeline review, offer negotiation, post-sprint planning, final strategy session

EXTENSION & POST-SPRINT SUPPORT

Clients who complete the full 90-day programme with documented participation may request a post-sprint strategy session to review outcomes and plan next steps. Your account manager will guide you through available options based on your tier and engagement level.

During the final phase (Days 85-90), you will receive a comprehensive review of your progress, pipeline assessment, and personalised recommendations for continued success beyond the Sprint period. This collaborative session is designed to ensure you remain on track and continue building momentum in your job search. We aim to arm you with the necessary tools and insights to navigate the job market with confidence.

After the Sprint, you are encouraged to stay engaged with our community through alumni events, networking opportunities, and ongoing learning sessions. Our commitment to your professional growth extends beyond the initial programme, offering resources and support to help you achieve your career aspirations.

Remember, your journey doesn't end here—it's just the beginning of a new chapter in your professional life. Let's keep the momentum going and turn your goals into reality!

5. CLIENT RESPONSIBILITIES

To fully benefit from the 90-Day Sprint, clients are expected to adhere to the following guidelines:

- Provide accurate and current personal and professional information
- Complete daily and weekly tasks as specified in the Sprint schedule
- Track all job applications using the designated spreadsheet
- Respond to communications within 24 hours during the Sprint period
- Apply for a minimum number of roles each week as recommended
- Attend scheduled check-ins and weekly calls or provide advance notice
- Be transparent about progress, challenges, and obstacles
- Take ownership of the job search process
- Engage with upskilling modules and certification pathways as recommended
- Maintain honesty in all application materials and tracking

The Sprint serves as a structured framework with expert human support and AI-powered tools. Your success is directly influenced by your effort and consistency throughout the full 90-day engagement. Remember, the goal of the Sprint is not only to secure a new position but also to enhance your career skills and networking capabilities. By staying committed and proactive, you're investing in your future success. We encourage you to embrace the challenges as opportunities for growth and to take advantage of the resources and support available to you. Your diligence and perseverance are key components in transforming this Sprint into a rewarding journey toward your professional goals.

6. JOBBYIST RESPONSIBILITIES

Jobbyist is dedicated to providing the following deliverables throughout the 90-Day Sprint:

- 1-on-1 expert career guidance throughout the programme
- AI-powered strategy and application analysis (Claude, Gemini, OpenAI)
- Weekly check-in calls with your dedicated career consultant
- A comprehensive set of templates, tools, and resources available on Day 1
- Clear guidance on daily and weekly tasks for the entire 90-day duration
- Responsive support via email or messaging within 24-48 hours
- Professional CV optimisation (ATS-ready formatting)
- LinkedIn profile refresh and optimisation
- Curated job listings tailored to the client's target roles
- Interview preparation materials, including mock Q&A frameworks
- Access to upskilling platforms (Coursera, Google Skillshop, HubSpot, LinkedIn Learning, EdX)
- Privacy protection – client data will never be shared with third parties
- Honest feedback on applications, CVs, and strategic approaches
- A structured methodology informed by real job-search data

While Jobbyist does not guarantee employment outcomes, we assure you of a professional, AI-enhanced process designed to maximise your chances of success. Whether you are transitioning industries, seeking a promotion, or entering the job market for the first time, our comprehensive support structure is crafted to empower you at every step.

Our commitment to your career advancement is unwavering, and we pride ourselves on delivering a personalized experience tailored to your unique needs and ambitions. With Jobbyist, you are not just a client; you are a valued partner in a shared mission to achieve your career goals.

7. SERVICE TIERS AND PRICING

Product Tier	Price (ZAR)	Core Value
DIY Toolkit	R199 - R349	Self-paced templates and trackers
Sprint Lite	R499 - R799	Guided structure with limited support
Guided Sprint	R999 - R1,499	Full 90-day guided engagement
Premium Sprint	R1,999 - R2,999	Intensive support with priority access

Jobbyist offers four service tiers to accommodate different budgets and levels of support needed. Refer to the official pricing page: www.jobbyist.co.za/90-day-job-sprint.

Each tier is designed to provide optimal value and cater to various client needs, ensuring that everyone can find the right fit for their job search journey. Whether you're looking for a self-directed approach with our DIY Toolkit or require more comprehensive assistance with the Premium Sprint, Jobbyist is committed to helping you achieve your career goals efficiently and effectively. With our tiered service structure, you have the flexibility to choose the level of guidance and resources that best match your unique situation. The DIY Toolkit offers a cost-effective solution for those who prefer to steer their job search independently, utilizing our expertly crafted templates and trackers. For those seeking a bit more direction, the Sprint Lite provides a structured framework with some level of support, perfect for keeping you on track without overwhelming involvement.

The Guided Sprint is tailored for individuals who desire a more hands-on experience, featuring a comprehensive 90-day program that ensures you stay focused and motivated. Finally, the Premium Sprint is ideal for those who wish to maximize their job search efforts with intensive support and prioritized access to our expert team, making it the ultimate choice for securing the career move you aspire to.

Each tier is thoughtfully designed to empower you on your journey, providing the tools, guidance, and insights needed to navigate the job market with confidence.

8. OPERATING RULES

Rules for the 90-Day Sprint

The guidelines for the 90-Day Sprint are as follows:

Duration: The Sprint lasts for 90 days, with possible extensions for Guided and Premium clients if requested before Day 85.

Termination: Jobbyist reserves the right to terminate the Sprint if a client is unresponsive for seven consecutive days.

Communication: All communications must occur via email or approved platforms, with AI tools available for assistance.

No Guarantees: There are no guarantees for securing interviews, job offers, or employment outcomes.

Confidentiality: Client information is safeguarded and managed according to privacy laws.

Participation: Clients are expected to actively engage, update their job search criteria, and provide feedback.

Payment: Fees must be agreed upon before the Sprint commences and are non-refundable.

Individual Focus: Each Sprint is designed for one individual; group pricing options are available separately.

Client Responsibility: Clients must keep their contact information current and refrain from sharing materials with third parties.

AI-Assisted Support: Jobbyist uses AI tools (Claude, Gemini, OpenAI) to enhance service delivery. All AI outputs are reviewed by human experts.

Jobbyist is dedicated to fostering a supportive environment through regular progress updates and consultation opportunities.

9. MONEY-BACK GUARANTEE

Jobbyist offers a money-back guarantee aligned with our refund policy.

To qualify for a full refund, the client must demonstrate that they:

- Completed all daily and weekly tasks as outlined in the Sprint schedule
- Applied to the minimum number of roles per week as guided
- Used all provided templates and tools as directed
- Attended all scheduled check-ins or provided advance notice
- Tracked all applications using the provided spreadsheet
- Engaged with the process in good faith for the full 90 days

Refund requests must be submitted within 7 days of the Sprint end date. Requests submitted after this window will not be considered.

Partial participation does not qualify for a refund. The guarantee is designed to protect clients who fully commit to the process but do not see meaningful progress.

For questions about refund eligibility, contact support@jobbyist.co.za.

We are committed to supporting our clients throughout their job search journey, ensuring they have the best possible chance of success. Our team is here to provide guidance and resources every step of the way, empowering clients to reach their career goals.

If you encounter any obstacles or need assistance understanding the requirements of our guarantee, please don't hesitate to reach out. Your satisfaction is our priority, and we are dedicated to helping you navigate the job market with confidence and clarity.

10. DISCLAIMER

Jobbyist provides tools, templates, guidance, and structured support to assist candidates in their remote job search. However, Jobbyist explicitly disclaims any liability for employment outcomes, which are contingent upon a wide range of external factors beyond Jobbyist's control, including, but not limited to:

- Market conditions and employer hiring decisions
- The candidate's qualifications, experience, and interview performance
- Geographic and industry-specific demand fluctuations
- The volume and quality of competing applicants

By using Jobbyist's services, candidates acknowledge and agree that Jobbyist does not guarantee job offers, interviews, or any specific employment outcome. The services provided are designed to maximize candidates' chances through structure, strategy, and consistency. Nevertheless, the responsibility for achieving employment outcomes ultimately lies with the candidate and external market conditions.

Candidates are strongly encouraged to actively engage with the resources provided and leverage our community support for networking opportunities. It is incumbent upon candidates to maintain a proactive approach, continuously seeking improvement and adapting strategies as necessary. While Jobbyist endeavors to enhance the job search experience through meticulously crafted tools, staying informed about industry trends and honing relevant skills are imperative for success.

Candidates acknowledge that every job search journey is unique, and persistence, combined with an appropriate strategy, may open doors to new possibilities. By using the resources provided, candidates agree to these terms and absolve Jobbyist from any liability arising from the employment search process.